SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA – W)

Finance, Administration, Legal & Public Information Committee Meeting

SLFPA – W Office, 7001 River Road, Marrero, Louisiana 70072

Tuesday, January 15, 2013– 6:00 PM

Meeting is Open to the Public

Agenda and Meeting Notice

*(Subject to Change)*

1. Call to Order and Roll Call
2. Approval of Agenda
3. Public Comments (Limited to 2 minutes per person)
4. Approval of Meeting Minutes
	1. December 11, 2012
5. Land Acquisition
	1. Review spreadsheet update
6. BP Claim (David Colvin)
7. Financial/Administrative Matters
	1. Review check register
	2. Review financial statements and budget update
	3. Review 2013 amended budget
	4. Review Commissioners’ travel expense reports
	5. Review resolution to use emergency funds for Hurricane Isaac expenses
	6. Compare current Board travel expenses to prior Board travel expenses
	7. Cell phone usage report
8. Review purchase of Heavy Equipment Trailer
9. Human Resources Policies and Procedures
	1. Call-in policy
	2. Tardiness policy
	3. Grievance policy
	4. Employee recognition program  *(defer to February)*
	5. Development of compliance program  *(defer to February)*
	6. Development of safety program  *(defer to February)*
	7. Status of work order project system *(defer to February)*

 Janis Rogers

 (Name of Authorized Person)

 Southeast Louisiana Flood Protection Authority –West

 (Name of Taxing District)

 7001 River Road, Marrero, LA 70072

 (Address)

 (504) 340-0318

 (Telephone Number)

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1. Next Meeting: SLFPA – W Office

 7001 River Road

 Marrero, Louisiana 70072

 Wednesday, February 13, 2013

 6:00 – 8:00 PM

1. Adjournment

In accordance with the Americans with Disabilities Act, if you need special assistance,

please contact Janis Rogers at (504) 340-0318, describing the assistance that is necessary.